



## **WSS PAC Meeting Minutes**

**September 7, 2017**

**Call to order 8:50 am**

**1. Attendance: Tanya Goertzen, Leslie Scott, Andrea Legge, Clare Ogilvie, Kristi Wells, Kimberly Gannon, Joanne Graham, Louise Tomcheck, Lisa Geddes, Margot Murdoch, Sarah Strother, Sharon Tyrell, Kee Cronin, Helene Roy, Brent Bolleman, Stephanie McHugh, Angela Morris, Mariana Tenera, Caralynn Haasen, Kerri Fletcher**

**2. Approval of minutes from June 2017 PAC meeting**

**Motion made by Tanya to Approve the minutes of June, 2017 with amendment to the wording regarding the CTC funding. Should be worded that we (as a PAC) would “try” and help them find the money. Not to read that we would provide the money. All in favour. Motion Carried**

**3. Principal’s report-** Nolan – attached

Lockers: Capacity is super tight. District has done measurements of capacity. Two meetings have happened regarding expansion. Word floating around we “could” be getting a new building. At the very least, next year we are in line for a portable. There are 56 new lockers ordered at beginning of summer but they have not arrived. Everyone should have a locker once those lockers get here. It’s mainly Grade 12 without lockers at this point and I understand they are sharing. No impact on classroom space right now for students.

Capacity of school is it was built for 350 students. We don’t know if that includes MPR which was added on later. District comes in and measures rooms, based on square footage they determine the number of students it should hold and then report to the Ministry. School is utilizing its space as best as it can. It is definitely a work in progress.

**4. PAC co-chairs report and discussion – Leslie and Tanya**

Leslie: Thank you to Tanya Goertzen for coming on as Co-Chair. Thank you to Kristi Wells and Executive (Andrea Legge, Angela Morris, Kim Gannon, Clare Ogilvy, Kerri Fletcher) for their volunteer time.

Intending as an Executive to meet before monthly PAC meeting so we can be well informed. PAC is opened to everyone. If you have questions or ideas we are very open to suggestions, comments, critique of what’s happening in our PAC. There is a PAC suggestion box in the WSS Office if you want to anonymously submit a question or suggestion. We also have a Facebook page. If you are on Facebook please request to be friends with Whistler Secondary PAC. Purely a portal for information.

**5. PAC budget and CTC report-** Angela Morris

Report attached

Communities that Care – Dr. Martinez coming to Whistler. They deal with Anxiety BC regarding age specific issues. There will be sessions running this year for children and parents. All are run at the highschool but they will be broken down by age groups. They intend to charge to get parents to attend. When they don't charge the commitment isn't there. Have applied for funding with Whistler Healthcare Foundation. They are hoping to get it covered but might be looking to Whistler PACs for some funds.

Q. NOLAN: How much are teachers and student involvement?

There will definitely be some information coming out about dates for parents and the children's' involvement. Nolan advised that staff went through a ½ day education seminar and awareness on anxiety. For the teachers, they have some awareness on how it affects their learning and are taught strategies on how to deal with it.

Website: <https://www.anxiety.bc.com>

## 6. **Lunch Program report** – Kristi Wells

We have 78 committed volunteers for the lunch program. Margot Murdoch will make sure everyone's criminal record checks and other paperwork are in place. Yesterday (Wednesday) they served 167 lunches. There will always be changes in the menu. Our biggest challenge is the oven! If PAC can invest a little bit into the program it will pay for itself. Looking at profiting \$15000 this year. Have increased the cookie price \$1. There are a couple to do's: PayPal does not have any area where you can put your child's name. \*If you as a parent are paying through PayPal please email Kristi ([kristiwells@shaw.ca](mailto:kristiwells@shaw.ca)) of the amount you paid and provide your child or children's names including last names as many have different last name.

Leslie has looked at stand up freezer and another oven. Keep the menu the way it is but is a capital expense that funds will be requested.

If you would like to volunteer, please email [kristiwells@shaw.ca](mailto:kristiwells@shaw.ca)

We need to work with the Administration to get the WSS website updated with respect to lunch program and other subjects.

## 7. **DPAC Report** – Clare Ogilvie

DPAC is the District Representation of your PAC – so all PACS throughout the corridor meet quarterly. It is a place to share the best practises. Lisa McCullough, Superintendent of School District 48 has asked that we send questions prior to the meeting so she can address them there. If parents want something addressed email Clare at [clareogilvie@telus.net](mailto:clareogilvie@telus.net) and she will get them addressed at the meeting but they need to be a subject regarding District. If it's Community specific it should be addressed with our own WSS PAC.

Oct 16 is first DPAC meeting at WSS – dinner is served, all parents welcome, reps from the District will be present. Great opportunity to meet the Superintendent, other principals etc. Only meet 4 times per year. You will find report attached to June minutes or it's on our WSS website. More info regarding this meeting will be in PAC news.

Screenagers – DPAC has budgeted and paid for it. It has already showed in Whistler twice. Idea is to bring it into the schools. We are looking at dates as it's funded and paid for.

Q: do we do a parent night? There is an appetite for it

## 8. **Old business-** Grad 2017 legacy

Angie talked to Sonia Mahoney regarding what was going on with their legacy project as nothing happened last year. Kee: Last we left off, really late in year. Grads did present what they wanted. Erin Boisvert and teachers decided to put money aside and we would look at it as this is really needed. Students went online and really looked at it. The money is there so if the Grad Class from this year decides that they want to add to that they can combine and do a really do a really great job.

Stephanie: wanted to run the Grad Legacy through the School Council. **Bring it up with Nolan** so that the Grads have their timeline so we can support them better with this Legacy Program. But it's not PAC, it's not parent – it's a school initiative.

Margot: the Policy says that kids have to present by December and present to PAC and then in new year present what they're doing and it should be finished by May.

We need discussion on what happens to leftover Grad money because it's with the parents now with new District policies– not the school. It should be in some sort of Trust account.

## 9. New Business

- a. Welcome Back (Sept 14) volunteers needed at 3:30 – need salads and desserts by donation. 5:00 pm parents will go through a mini day of their child's schedule. BBQ Committee – Leslie is heading it, Andrea, Caralynn, Kerri, Kristi, Kee. By donation and we are doing a tissue drive. There will also be a Bake Sale. We'll promote it as Twoonie burger. The clubs should be there for questions - ASK NOLAN.
- b. Fundraising
  - i. Casino Night – Dec 9(??), Whistler Formal – to raise funds for the Sports Program, travel, registration etc with Band and dinner. Rent casino equipment. Caralynn, Sharon Perolli, Angie, Leslie, Kerri. (request an exemption). Stephanie McHugh will look at policy to see if we can have licencing at WSS.
  - ii. Spud Food Delivery – They have a fundraising component to their deliveries. If you order the food box, 10% goes towards your school. Spud.ca – Joanne Graham and Kim Gannon will be the Liaison.
  - iii. Grad 2018 – Sharon, Angie, Kerri, Margot, Louise, Stephanie, Kim
  - iv. Capital Project Committee – Leslie Tanya, Kimberly Gannon, Angie (Includes kitchen and hot lunch improvements, 1-2 and 5 year plan) need to know where these funds are going. What we are lacking. Where these funds can go so that the whole student/parent population can have the best experience.

Nolan differentiated between PAC funds and funds that the School would have in their budget. So PAC funds should help all students. If there are specific things that are needed the teachers make the request to Nolan, present their argument and decision is made.
  - v. Hot Lunch Committee – Tanya, Leslie, Margot (Volunteer Coordinator), Kristi (menu, WCSS Funding, Pricing, Volunteer credits) – Kristi is contracted to the PAC so Leslie and Tanya are board representatives. Volunteer credits: For every day that you volunteer you get one lunch. If you would like to be part of this committee let PAC know at email below.
  - vi. Yoga Program – this is not a PAC mandated issue. This is an issue that if you want a class attended outside the school, they should go to the athletic coordinator so that they can work with Nolan.
  - vii. Multicultural Outreach Program – My First 150 Days in Canada – documentary. Might be interesting to show it as a lot come here leaving their families back in the Philippines. Working with Whistler Multicultural network. Not just Philippine family but all cultures. Andrea raised, maybe have a Norwegian lunch day, Philippine lunch day, etc. Reaching out to these kids' parents is important as well. We want to make all our new families welcome. We have Link crew working with international students. But if they are a family that has come not with international student program we need to get them that peer support. NOLAN ?
  - viii. Canoe Program – PAC has approved supporting the Gr. 10 canoe and the Gr 8 Sailing programs for 3 years by subsidizing 50% of the cost (\$25 x 100 students) There is \$2500 in the budget for 2018.

**IMPORTANT INFORMATION:**

**WCSS Healthy Choice Coordinator** – Rose Drea the new Healthy Choices Facilitator at WCSS, taking over from Alanna Ray who has moved to VCH – [healthychoices@mywcss.org](mailto:healthychoices@mywcss.org) will be at next meeting with presentation.

**New PAC email address:** [wssparent@gmail.com](mailto:wssparent@gmail.com)

**Lunch Program:** [kristiwells@shaw.ca](mailto:kristiwells@shaw.ca)

**DPAC Issues:** [Clareogilvie@telus.net](mailto:Clareogilvie@telus.net)

**Join our PAC Facebook Page (parents only) – Whistler Secondary PAC**

**PAC meeting schedule - 8:45 am: Oct 5, Nov 2, Dec 7 – going forward with January, February, March we will look at eventing meetings to accommodate our parent body.**

**Adjourned: Kerri made motion to adjourn at 11:16am. All in favour. Motion Carried.**

## Whistler Secondary School PAC Report Principal's Report

### New Staff

- Sylvie Pare – French Immersion
- Lesley Clements – PE/Foods
- Clare Hanbury – VP
- Alysa Patching – VP
- Cindy Street – English
- Alisha Combs – Humanities
- Katrina Chevrette – Science/Math/AD

### September Start-Up

#### August/September Learning

- Teachers and Admin. met for two days (August 30, 31)
- Topics included Youth Mental Health, Learning Support Services at WSS, and Our Takeaways from HTH

#### Building on Social Responsibility

Full day Link Training with Katherine Burden - Grade 11 and 12 students trained in the dynamic leadership program for orienting Grade 8 students to the school in a way that reduces their anxiety and makes them feel part of the school much more quickly  
Grade 8 students welcomed on the first day of school by LINK Leaders  
Grade wide assemblies held next week

#### School Population

- Headcount: 467 (430) (Gr 8: 104, Gr 9: 86, Gr 10: 87, Gr 11: 99, Gr 12: 87, International: 38, FI: 108)

#### PAC BBQ

- Teachers ready for 5:00 pm
- 15 minute intervals for parents to move from class to class

#### Lunch Program

- Many thanks to Kristi and her team...back at it in full force!

Parent Ambassador Program – See Attached

*Parent Ambassador Mission Statement*  
*To Bridge Authentic Opportunities Between WSS and Our Communities*  
*To Provide Effective Communication to the Members of Our Community*



## Parent Ambassador Program

Parents provide valuable resources and support to our school. This comes in many forms including our PAC lunch program, after-school sports coaching/volunteering, and assisting with projects/events happening throughout the year. Examples at WSS include:

- Afterschool programs such as the Entrepreneur Club, the Debate Club, Duke of Edinburgh, Music, and Forest Fire Protection.
- Sports including coaching, assistance with set-up/take-down, team organizing, and lunch time intramurals/gym supervision
- Field trip and classroom support.
- Communication about our school including upcoming events, educational initiatives, and "parent voice" around specific topics such as Calendar.

Authentic involvement of our parents in our school opens doors and provides numerous opportunities for our students. Similarly, parent volunteers can build positive links and effective communication among parents in our communities.

*Parent Ambassadors* are parent volunteers who

1. Are members of the Parent Advisory Council (PAC)
2. Are responsible for contacting 8 – 10 other parents in their child's grade level, approximately four to five times throughout the school year. This contact can be over the phone, email, or in person. Email lists can be provided for each grade.
3. Participate in four information sessions throughout the year led by administration and the Parent Ambassador coordinators. Prior to these training sessions, our Parent Ambassador **coordinators** meet with the school's administration to plan for each session and to decide what important information is to be shared with our parent community, including volunteer and support opportunities in the school.

The following dates are for training sessions:

<b>Tuesday Sept. 26<sup>th</sup>, 2017</b>	Parent Ambassador Training Session # 1
<b>Thursday Dec. 7<sup>th</sup>, 2017</b>	Parent Ambassador Training Session # 2
<b>Thursday Feb. 22<sup>nd</sup>, 2017</b>	Parent Ambassador Training Session # 3
<b>Thursday Apr. 26<sup>th</sup>, 2017</b>	Parent Ambassador Training Session # 4
<b>TBD</b>	Parent Ambassador Social 4:00 pm

For more information, contact Nolan Cox at [ncox@sd48.bc.ca](mailto:ncox@sd48.bc.ca) or the following parent **coordinators**:

Grade 8 Coordinator  
Grade 9 Coordinator  
Grade 10 Coordinator  
Grade 11 Coordinator  
Grade 12 Coordinator

## Whistler Secondary PAC Treasurer Report September 7, 2017

1. 2017-2018 Budget Approved at the June PAC Meeting
2. Budget vs Actual YTD provided to PAC Executive JULY 31, 2017
3. 2017-2018 Gaming Grant request was applied by the June 30<sup>th</sup> deadline.
4. Gaming Account Summary Report has been submitted for July 1, 2016-June 30, 2017 period.